

WP SUMMARY CHART

[WP1]



OBJECTIVE

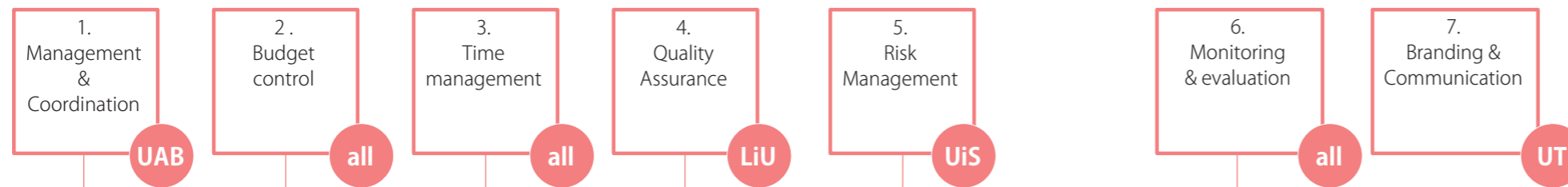
The PM will prepare the Project Management Handbook, outlining the communication strategy and implementation guidelines for the project. The PM will prepare all the templates necessary for the project management and the activities to be undertaken by the partners. The PM will supervise the adequacy and quality of the contents before and after the development of the activities, to assure the quality of their execution. The PM will supervise the content and coherence of the documentation of all the activities undertaken by the project partners and will be responsible of communicating any kind of problems, to the project coordinator. The PM will answer and give support to all partners in all the doubts arising from the execution of the activities. The PM will be supported during the whole duration by the responsible of the project, that will jointly supervise the timely execution of the activities delivery of outputs to assure the project's development according to the calendar outlined in the Gantt Chart.

ULALABS aims to create open and inclusive Learning Communities as a key element of the project and also coherent with the project's principles:

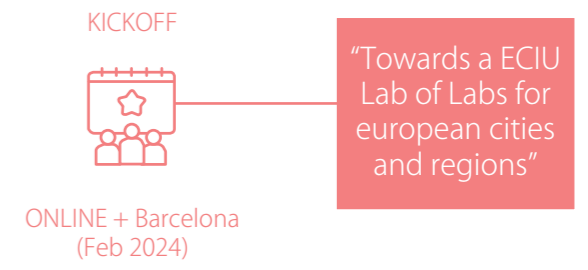
- Involve a wide and diverse base of stakeholders
- Provide open and accessible resources
 - Use of inclusive language:
 - Adapt to local contexts
- Provide on-hand training and support
- Carefully consider aspects of gender equality, equity and diversity when implementing the project
- Ethical code of contact / guidelines for stakeholder participation

TASKS

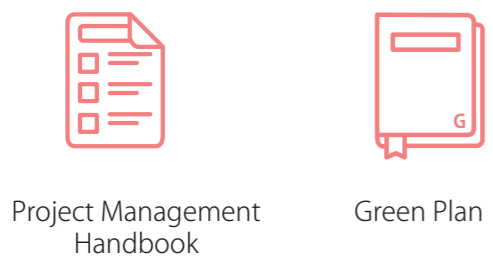
Duration: 01/12/23 - 31/12/26



EVENTS

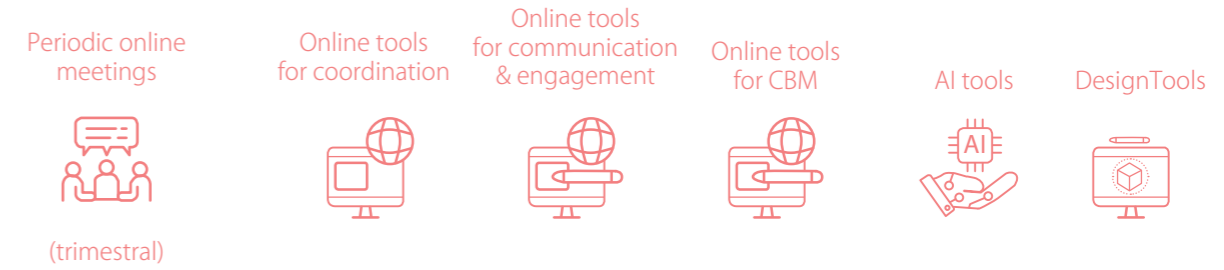


RESULTS



- Minimise paper in all cases: Except when necessary for inclusivity and engagement with the communities. In that case use recycled paper.
- Minimise air travel / encourage alternative modes of transportation: for transnational meetings, workshops and ad-hoc exchanges.
- Implementing waste reduction strategies: Encourage the re-utilisation of resources, the use of reusable items or biodegradable compostable materials.
- Make efficient use of online meetings - prioritise online meetings when in-person meetings are not necessary.
- Monitor CO2 emissions and overall environmental impact - enact an environmental evaluation of the impact of the project during its duration and completion utilising a CO2 and impact calculator.

TOOLS



The nature of a distributed lab presumes the existence and use of certain digital tools to enhance virtual coordination as well as the learning experience of the communities. Thus the project incorporates the use of digital tools not only on a functional level but also on an educational level promoting the development not only of the green but also the digital skills of potential learners.